

Disney Cruise Line has launched a new health portal for new hire candidates to submit health records to the Medical Services team.

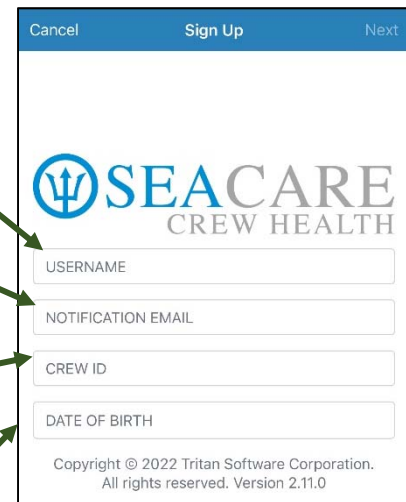
- Crew are advised to use the SeaCare Crew portal, prior to starting a contract, to upload and submit vaccine records, COVID-19 test results and pre-employment medical exams and certificates (PEMEs).
- After submitting medical documents, candidates will receive email notifications when their documents have been reviewed and processed.

Go to the URL: DCL.SeaCareCrew.tritansoft.com

Be sure you are connected to a WIFI network if using a mobile device so you do not drain your data

**Please use Google Chrome (This is designed for mobile use but can be used on a phone, tablet, computer etc., as long as there is a web browser)*

- First time users select the Sign Up button below the login
 - You can select any username you would like but must remember this for future log-ins. **We recommend using your email address or Hub ID for the username.*
 - The notification email is your personal email address used for DOC registration and communication with recruitment.
 - Returning crew should use their 8 digit perner number. New hire candidates should use the email address used for their DOC registration.
 - Date of birth you will select from the drop down options.
 - Click 'Next' in the top right corner.



*****If the email or Date of Birth do not match what is in our system, you will receive an error message. Please email DCL.SeaCare@disney.com if you are not able to register*****

- You will receive a verification code to your email (Notification Email) and will be prompted to enter this code on the next page.
 - This verification code is only valid for 60 minutes – if it expires, you will need to repeat the first steps and request a new code.
- Select the 'Submissions' button at the top of the screen to submit new documents
 - Click the **+** in the lower right corner to submit a new document and select the document type from the available list.
 - You do not need to resubmit documents previously submitted, they will be processed and you will be advised if any additional action is needed.
 - The Pre-Employment Medical Exam is made up of two sections – these documents need to be submitted separately. **Ensure all pages are filled out completely**
 - **The Medical Fitness Certificate**
 - **The Medical Fitness Exam** (Examination form A, Examination Form B, Immunization / Immunity / Laboratory Form)